

**“The Major General Harold J. Greene Award for Innovation”
THE ARMY’S GREATEST INNOVATION AWARD PROGRAM
Nomination and Submission Requirements Fiscal Year 2015**

Part A. General Guidance:

1. The term "innovation" is broadly defined for the Army Greatest Innovation Awards Program (AGIAP). Innovation is defined as the action or process of innovating through change, alteration, revolution, transformation, or breakthrough. Innovation is further characterized by the terms creativity, originality, ingenuity, inspiration, and inventiveness. Innovation, for purposes of the AGIAP, is not limited to technologies, inventions, products, hardware or software, but can also take the form of new measures, methods, techniques, and modernization, which have military application and utility that positively impact the Warfighter.
2. All Army organizations are eligible to submit a nomination in any of three award categories: Individual Civilian, Individual Military, or Group (Civilian only, Military only, or combination). Development teams may consist of any combination of collaborating commands/organizations/units previously listed as eligible to submit a nomination.
3. Submissions must be signed and approved by the first GO/SES in the nominating command/organization/unit. Approved nominations shall be submitted to the AGIAP Program Point of Contact (POC) via email: **usarmy.redstone.usamc.mbx.agiap@mail.mil**. Submission information, including format and suspense(s) are provided in ***Parts C & D*** of this requirements document. Additional information regarding the AGIAP and its nomination process can be found at the AGIAP website: **www.amc.army.mil/amc/AGIAP.html**.

Part B. Fielding Criteria - Nomination Submission Acceptance Criteria:

1. Nominated innovations must have been *“first fielded, adopted, and/or implemented”* during **FY 2015, 01 October 2014 – 30 September 2015**.
2. The term “fielding” as used in the AGIAP is broadly defined. The definition of “fielding” includes traditional, non-traditional, accelerated, special, emergency, or other approved fielding methods that resulted in the nomination being used or adopted/implemented by the Warfighter.

Part C. Nomination Package Format and Content:

1. The nomination package shall ***not exceed five (5) single sided pages***. Text font shall be **Arial 12 point**. Photo captions, graphics, and/or artwork may use alternative fonts and sizes.

2. Nomination Package Outline:

Title of the Innovation

Name of the submitting organization

NOTE: If the award involves multiple organizations being recognized for the award, provide a list of collaborating organizations

Address of the submitting organization

AGIAP Command POC name and phone number

Nomination Lead's name

Nomination Lead's e-mail address

Nomination Lead's mailing address

Nomination Lead's phone number

Fielding and/or implementation date information (Fielding window is from 01 October 2014 - 30 September 2015)

Invention Description: Include photos and graphics as appropriate

Impact on Army capabilities: (*Primary evaluation criteria used by evaluators*)

Discuss the following:

- Magnitude of capability provided by the technology, invention, product, hardware, software, measure, method, technique, or modernization
- Effects on Readiness
- Survivability Impacts
- Capability Impacts
- Lethality Impacts
- Situational Awareness Impacts
- Breadth/Depth of use across the Army by the Warfighter/Soldier

Potential Benefits outside the Army: (*Secondary evaluation criteria used by evaluators*) This section may include discussion on dual use or other capabilities.

Inventiveness: (*Secondary evaluation criteria used by evaluators*)

Describe any prior work that the submission was based on or to which the submission is similar. This section may include statements regarding the uniqueness, originality, or science associated with the nomination.

Additional Information: This section is available for additional narrative that may be of relevance that was not covered in the above sections.

Part D. Nomination Required Contact Information:

Individual or Team Member Annex:

Include name(s) (first name, middle initial (if available), last name), rank/title (COL, LTC, MAJ, Mr., Ms., Mrs., Miss, Dr., PhD, etc.), SSN, respective command/organization/unit, email address, and phone number of individual nominee or all nominated team members. Annex page length does not count against the 5-page limit for the nomination package. (This information is important and is used to produce certificates for all participants at the completion of this year's program. Please ensure accuracy in order to avoid multiple certificate printing costs and delivery delays.)

Name (First, MI., Last)	Rank/Title	SSN*	Command/Organization/Unit	Email Address	Phone Number

**SSN may be provided after selection of nominations*

CHAIN OF COMMAND POC(s):

Include name and contact information for your Command leadership

HUMAN RESOURCES POC:

Include name and/or contact information for your unit's Human Resources Department responsible for maintaining personnel records

Part E. Nomination Submission and Suspense Date:

1. **Nomination package format:** Submit nominations via e-mail as an attached Adobe **PDF** document. Command POCs may contact HQ AMC CTO AGIAP POC below for alternative submission methods, if required.
2. **Submission address:** usarmy.redstone.usamc.mbx.agiap@mail.mil
3. **Suspense Date:** 15 December 2015

AGIAP POC:

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