



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND  
950 JEFFERSON AVENUE  
FORT EUSTIS, VIRGINIA 23604-5700

REPLY TO  
ATTENTION OF

ATIM-II

21 APR 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Delegation of Authority to Act as Initial Denial Authority (IDA) for Freedom of Information Act (FOIA) and Privacy Act Requests

1. References:

- a. The Department of Army Freedom of Information Act Program, 32 Code of Federal Regulations (CFR) Part 518, 22 Feb 06.
- b. The Army Privacy Program, 32 CFR Part 505, 10 Aug 06.
- c. Memorandum, Office of the Administrative Assistant to the Secretary, 8 Jun 09, subject: Designation of Denial Authority – U.S. Army Training and Doctrine Command (TRADOC).

2. In accordance with (IAW) provisions of reference 1a, section 518.16a; and reference 1b, section 505.5, the Deputy Chief of Staff (DCS), G-6 or Assistant DCS, G-6, will act on my behalf as the IDA on FOIA and Privacy Act requests for the records of HQ, TRADOC, major subordinate organizations, special activities and field operating activities, and schools and centers that relate to recruitment, accessions, initial military training, functional training, leader development and education, lessons learned, collective training, doctrine, training support, concepts, experimentation, and requirements determination.

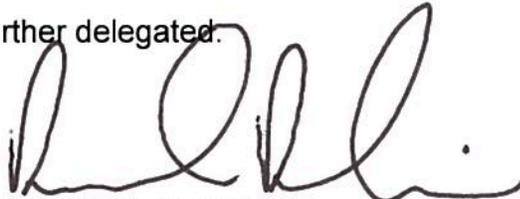
3. An IDA is authorized to:

- a. IAW reference 1a, section 518.7d, deny records requested under the FOIA based on one or more of the nine categories of exemptions from mandatory disclosure. An IDA also: denies a fee category claim by a requester; denies a request for expedited processing due to demonstrated compelling need; denies a request for a waiver or reduction of fees; reviews a fee estimate; and confirms that no records were located in response to a request.
- b. IAW reference 1b, section 505.5(i)(2) deny requests (either in whole or in part), for notification, access, and amendment of Privacy Act records contained in TRADOC system of records.

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4. Coordinate with the TRADOC FOIA/Privacy Act Officer at DSN 501-6519, (757) 501-6519, or [usarmy.jble.tradoc.mbx.tradoc-atim1@mail.mil](mailto:usarmy.jble.tradoc.mbx.tradoc-atim1@mail.mil), before forwarding complete IDA packets for action and direct response IAW reference 1a, section 518.16b and reference 1b, section 505.5(i)(4).
5. This delegation of authority will not be further delegated.



DAVID G. PERKINS  
General, U.S. Army  
Commanding

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