



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND  
950 JEFFERSON AVENUE  
FORT EUSTIS, VIRGINIA 23604-5700

ATBO-BP

29 October 2015

MEMORANDUM FOR Commander, U.S. Army Combined Arms Center and Fort Leavenworth/Commandant, U.S. Army Command and General Staff College, 415 Sherman Avenue, Unit 1, Fort Leavenworth, Kansas 66027-2300

SUBJECT: Delegation of Authority to Accept Gifts to the Army for the Benefit of the U.S. Army Command and General Staff College

1. Reference Memorandum, SECARMY, 6 Oct 2015, subject: Delegation of Authority to Accept Gifts to the Army for the Benefit of the U.S. Army Command and General Staff College (enclosed).
2. In accordance with the above reference, I hereby delegate the authority to the Commander, U.S. Army Combined Arms Center (CAC)/Commandant, U.S. Army Command and General Staff College (CGSC) to accept gifts to the Army valued up to \$10,000 for the benefit of U.S. Army CGSC organizations and activities under the direct authority or jurisdiction of the commandant. This authority will not be further delegated.
3. You will exercise this delegated authority in accordance with applicable law, regulation, and policy. Specifically, I direct your attention to the requirements contained in the referenced memorandum, including the applicable provisions of Army Regulation (AR) 1-100 and the Department of Defense (DoD) Financial Management Regulation (DoD 7000.14R). AR 1-100 provides details on requirements concerning the acceptance, recording, and administration of gifts to the Army, including the establishing of a field gift program office and designation of a field gift program manager. Accordingly, you shall appoint your field gift program manager in writing, and provide a copy of the appointment memorandum to the TRADOC G-1/4 point of contact referenced below. As required by DoD 7000.14R, your field gift program manager is required to report all gifts accepted under this delegated authority to the TRADOC G-1/4 point of contact quarterly.
4. This delegation is effective until 6 October 2018, unless earlier modified, canceled, or withdrawn.
5. Point of contact is Mr. Sisler, Office of the DCS, G-1/4, DSN 501-6864, (757) 501-6864, jamie.l.sisler.civ@mail.mil.

DAVID G. PERKINS  
General, U.S. Army  
Commanding

Encl

CF:  
Administrative Assistant to the Secretary of the Army



SECRETARY OF THE ARMY  
WASHINGTON

06 OCT 2015

MEMORANDUM FOR COMMANDING GENERAL, U.S. ARMY TRAINING AND  
DOCTRINE COMMAND, 950 JEFFERSON AVENUE, FORT EUSTIS, VIRGINIA  
23604-5700

SUBJECT: Delegation of Authority to Accept Gifts to the Army for the Benefit of the  
U.S. Army Command and General Staff College

1. References:

- a. Title 10, United States Code, sections 2601(a) and (b).
- b. Department of Defense 7000.14-R (Department of Defense Financial Management Regulation); Volume 12 (Special Accounts, Funds, and Programs); Chapter 30 (Operation and Use of General Gift Funds); June 2009.
- c. Army Regulation 1-100 (The Army Gift Program), 27 July 2015.

2. Reference 1a gives the Secretaries of the military departments the authority and responsibility to accept and administer gifts for organizations and individuals under their jurisdiction. Reference 1b further defines the Secretaries' responsibilities and allows them to delegate their acceptance authority. Therefore, I delegate to the Commanding General, U.S. Army Training and Doctrine Command the authority to accept gifts to the Army valued at up to \$50,000 for the benefit of the U.S. Army Command and General Staff College.

3. You may delegate this authority to the Commander, U.S. Army Combined Arms Center/Commandant, U.S. Command and General Staff College for gifts valued at up to \$10,000 for the benefit of Command and General Staff College organizations and activities under the direct authority or jurisdiction of the Commandant. The Commandant may not further delegate this authority. A delegation of authority will not be effective unless it is in writing, with the official designated by organizational title, and a copy provided to the Office of the Administrative Assistant to the Secretary of the Army, my proponent for the Army Gift Program, for archiving. A copy of the delegation must also be maintained in the office where the authority is held. You will remain cognizant of and accountable for all actions taken pursuant to any delegation of this authority.

4. Although not a limitation on your authority to act pursuant to this delegation, in those cases where your proposed decision represents a change in precedent or policy; is of significant White House, congressional, Department or public interest; or has been, or

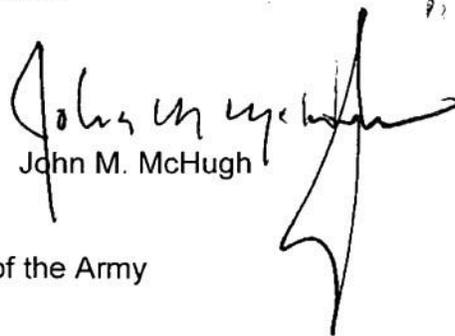
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should be, of interest or concern to me for any reason, I ask that you coordinate with the Army Gift Program Coordinator to brief me before the decision unless the exigencies of the situation prevent the briefing.

5. You will exercise this authority in accordance with applicable law, regulation and policy. Refer to reference 1c for requirements concerning the acceptance, recording, reporting and administration of gifts to the Army, including the establishment of a field gift program office and designation of a field gift program manager. The regulation also provides guidance for obtaining written legal reviews and staffing gifts of construction.

6. This delegation is effective for a period of 3 years from the date of this memorandum unless earlier modified, canceled or withdrawn.

  
John M. McHugh

CF:  
Administrative Assistant to the Secretary of the Army  
Acting General Counsel