



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND
950 JEFFERSON AVENUE
FORT EUSTIS, VIRGINIA 23604-5700

REPLY TO
ATTENTION OF

ATBO-H

20 JUL 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: TRADOC Policy Letter 10, Command Supply Discipline Program

1. References:

- a. Army Regulation 710-2 (Supply Policy Below the National Level), 28 March 2008.
- b. Army Regulation 735-5 (Property Accountability Policies), 10 May 2013, Rapid Action Revision issued 22 August 2013.

2. This memorandum supersedes TRADOC Policy Letter 10, Command Supply Discipline Program (CSDP), dated 9 Nov 2015.

3. The CSDP is a commander's program that directs supply discipline throughout the Army. For the purpose of this policy letter, the terms commander and commandant are interchangeable – both have the responsibility and authority to ensure proper supply discipline is exercised throughout their organizations. Army Command commanders are required to establish an aggressive CSDP within their respective commands. Training and Doctrine Command (TRADOC) program requirements are:

- a. TRADOC commanders at all levels, with the exception of company, battery, and troop commanders, will appoint a CSDP coordinator/monitor. A copy of appointment orders, signed by parent-level commander or designated representative, will be provided to HQ TRADOC, DCS, G-1/4, Logistics Directorate.

- b. TRADOC commanders and supervisors must adhere to CSDP procedures and conduct supply discipline training for all subordinates. Selected training topics should be tailored to the organization. Appropriate general topics include proper use/ safeguarding of property, accountability of non-property book items, supply economy, and appropriate use of the government purchase card, etc.

- c. TRADOC organizations will use both internal and external inspections to evaluate all organizational elements. Organizations may and should request assistance visits from their headquarters element.

- d. TRADOC organizations (at the parent unit identification code (UIC) level) are required to submit an annual CSDP assessment no later than 15 January each calendar year to HQ TRADOC, DCS, G-1/4, Logistics Directorate. This assessment will indicate

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an overall program rating of red, amber, or green. Green indicates a rating of 90-100 percent, amber indicates 80-89 percent, and red indicates 79 percent and below. Organizations with multiple subordinate elements will compile the results of all subordinate elements to determine their rating; those without subordinate elements will base their rating on their evaluation(s). For example, if the parent UIC has one subordinate element as green and one subordinate element as amber or red, the parent-level's overall assessment cannot exceed amber. The assessment will include dates/topics trained throughout the year and an overview of completed inspections. Significant inspection findings will be identified, along with the corrective measures taken, to resolve the findings. The assessment must be signed by the TRADOC commander of the parent UIC level.

4. This policy is effective until superseded or rescinded.



DAVID G. PERKINS
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Commanding

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