SECRETARY OF THE ARMY
WASHINGTON

MAR 31 2014

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (MANPOWER AND RESERVE AFFAIRS)

SUBJECT: Delegation of Authority – Reduced Per Diem Rate

1. References:

a. The Joint Travel Regulations (JTR), Volume 2, Department of Defense (DoD) Civilian Personnel, Chapter 4, Part B, paragraph C4095.

b. Secretary of the Army Memorandum, dated October 13, 2010, subject: Delegation of Authority – Reduced Per Diem Rate (hereby rescinded).

d. Secretary of the Army Memorandum, dated September 30, 2013, subject: Extension of Delegation of Civilian Human Resources Authorities (hereby rescinded).

2. I hereby delegate to the Assistant Secretary of the Army (Manpower and Reserve Affairs) the authority to authorize, in advance, per diem rates in lesser amounts (to zero) than those otherwise applicable under the JTR when the travel/duty circumstances warrant it and are unusual to the Army. This authority will be exercised consistent with the above reference, or any subsequent applicable DoD guidance.

3. This authority may not be further delegated. I will hold you responsible for any and all actions taken pursuant to this delegation. Should conditions warrant, you will suspend the use of this authority, as appropriate.

4. Although not a limitation on your authority to act in my behalf, in those cases specified above where your proposed decision represents a change in precedent or policy; is of significant White House, Congressional, Department, or public interest; or has been, or should be, of interest or concern to me, for any reason, you will brief me prior to the decision, unless the exigencies of the situation preclude such action. Continue my practice of coordination with the Office of the Army General Counsel.

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5. This delegation is effective immediately and expires April 3, 2017, unless earlier revoked or superseded.

John M. McHugh

CF:
General Counsel