INSTRUCTIONS TO CREATE AN ATCTS ACCOUNT:

1. Navigate to https://atc.us.army.mil/

2. Click LOGIN on the left side of the screen

3. Follow the instructions on the screen to create a new account.

 A. Click on REGISTER HERE

 B. Complete the user account questionnaire (name, both AKO and Enterprise

email, phone number, MIL/CTR/CIV, etc)

 a. For Signal Command/FCIO Unit: SEARCH for unit name (HQ Staff,

TRADOC-Fort Eustis) - our whole path is 7th Signal Command (Theater)-Fort

Gordon-->93rd Signal Brigade(93d Sig Bde)-->Installation\_Joint Base

Langley-Eustis, VA-->TRADOC Activities - JBL and Fort Eustis-->HQ TRADOC -

JBL

and Fort Eustis-->HQ Staff, TRADOC-Fort Eustis

 b. SELECT your unit's name

 c. When the popup box asks if you want to also use the recommended HQ

AC Unit also, click YES

4. Wait for the email with your access code and then follow its

instructions.

IAW 7 SC AR 25-2, Chapter 3, Section 3-9: "Users will create and maintain an

ATCTS account before being granted access to 7th SC (T) managed system or

network."