Create an Army 0365 Account

1. Call 866-335-2769
2. When prompted, click:
   1. 1 for unclassified
   2. 1 for enterprise
   3. 1 for email services
3. Ask the representative to upgrade your email account from an army basic to an army business account
4. Once step 3 is complete, email someone from IMO and 1) ask them to create you an Army 0365 account and 2) tell them that you already upgraded to a business email account – they will take it from there