



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND  
950 JEFFERSON AVENUE  
FORT EUSTIS, VIRGINIA 23604-5700

REPLY TO  
ATTENTION OF

ATBO-C

5 June 2020

MEMORANDUM FOR Leaders, Soldiers, and Civilians of U.S. Army Training and Doctrine Command

SUBJECT: TRADOC 2020 Workforce Engagement Plan Quarterly Update

1. I remain committed to maximizing engagement of the workforce. Remember, Funk Fundamental #25 is "The Army is a people business." In keeping with my focus on people, I socialized the TRADOC Workforce Engagement Plan with the command last Fall. In order to meet the enduring demands of our new normal, many of you have worked hard to ensure maximum use of telework and broad use of communication tools such as GVS, Skype, Microsoft Teams, and social media (e.g., Twitter, Facebook) to continue to meet mission and to advance engagement goals. I commend you for your hard work, flexibility, and creativity.

2. There are numerous examples of creative, forward-thinking ways leaders and supervisors across TRADOC have worked to advance workforce engagement goals. Cadet Command initiated a Civilian Employee of the Quarter Program. This program recognizes civilian employees who have performed duties in an exceptional manner. Intel COE's Civilian Support Council, which is a chartered organization that focuses on establishing peer-driven civilian development programs, is preparing for their next Mentorship Program cohort. Finally, Aviation COE is holding senior leader workforce engagement sessions and conducting professional growth courses for supervisors.

3. I appreciate all of your efforts and trust that you will continue to improve engagement and communication across the workforce, especially as we continue to work through COVID-19 challenges. My trust remains in TRADOC leaders, supervisors, Soldiers, and Civilians.

A handwritten signature in black ink, reading "Paul E. Funk, II".

PAUL E. FUNK, II  
General, U.S. Army  
Commanding