## **ATAAPS Instructions**

- If your information is not entered into ATAAPS automatically within your first 2 weeks at OCKO, you must speak to our timecard point of contact
- Tell them you need to be added to the ATAAPS system and have your CAC available to give them your DoD ID (numbers on the back)
- They will add you to the system and you should be all set!

Timesheet Website: <u>ATAAPS Timesheet Website</u>

LES: <a href="https://mypay.dfas.mil">https://mypay.dfas.mil</a> LES Questions: 1-888-332-7411