



**DEPARTMENT OF THE ARMY**  
**MISSION COMMAND CENTER OF EXCELLENCE**  
**807 HARRISON DRIVE**  
**FORT LEAVENWORTH, KS 66027-2308**

Welcome to the Mission Command Center of Excellence (MCCoE) TEAM and the Army Civilian Professional's Onboarding Portal. We are excited to have you join our team in support of our Army's mission – conducting continuous DOTMLFP-P analysis to identify, develop, integrate and synchronize C2 requirements and solutions to best prepare leaders and formations, developing adaptive leaders, guiding the Army through doctrine, and shaping the Army.

We have provided essential information to help ease your transition and prepare you for a successful beginning to your Army Civilian Professional career here at MCCoE.

- If you need access to your facility, your Sponsor can assist you until you receive your Common Access (CAC) card.
- Directions for obtaining your CAC card are provided on the onboarding webpage.
- Be sure to have any accounts from your former installation deprovisioned so that your new Active Directory account can be established in a timely manner. Discuss with your IMO.

We hope you find this information helpful. Remember, your sponsor is here for you and available should you have any questions or require assistance before your first day.

Congratulations on the beginning of your MCCoE journey!