



**DEPARTMENT OF THE ARMY**  
U.S. ARMY COMBINED ARMS CENTER AND FORT LEAVENWORTH  
415 SHERMAN AVENUE  
FORT LEAVENWORTH, KANSAS 66027-2300

Welcome to the Combined Arms Center (CAC) Team and the Army Civilian Professional's On-boarding Portal. We are excited to have you join our team in support of our Army's mission – conducting continuous DOTMLPF-P analysis in support of unit training, developing adaptive leaders, guiding the Army through doctrine, and shaping the Army.

We have provided essential information to help ease your transition and prepare you for a successful beginning to your Army Civilian Professional career here at CAC and Fort Leavenworth.


- If you need access to your facility, your Sponsor can assist you until you receive your Common Access Card (CAC).

- Directions for obtaining your CAC card are provided on the on-boarding webpage, but if you already have a CAC card, it is suggested that you keep it until you receive a new one to electronically sign essential documents and expedite your in-processing.

- Be sure to have any accounts from your former installation deprovisioned so that your new Active Directory Account can be established in a timely manner. Discuss with your Information Management Officer (IMO).

We hope you find this information helpful. Remember, your sponsor is here for you and available should you have any questions or require assistance before your first day.

Congratulations on the beginning of your CAC journey.



GREGG THOMPSON  
Deputy to the Commanding General